

## Schools Covid 19 Risk Assessment – May 2020



Name of School	King's lodge
Name of Headteacher	Kim Spencer
Assessment completed by	Kim Spencer
Assessment date	18/5/2020 –reviewed 27.5.20/14.7.20

This risk assessment template sets out the measures that may be used to maintain a safe environment for all occupants and visitors to the school/setting and to reduce the transmission risk of covid-19 coronavirus as far as is reasonably practicable. Particular attention must be given to those at greatest risk including vulnerable groups, pregnant women, and those with underlying health conditions.

It must be kept under review and updated accordingly.

### Useful links:

DfE Planning guide for primary schools can be found [here](#).

DfE guidance on implementing protective measures can be found [here](#).

Right Choice Coronavirus Resources are available [here](#).

RISK	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
<b>1. Maintaining Social distancing – external areas</b>		
Numbers on school transport impede social distancing.	<ul style="list-style-type: none"> <li>Liaise with School Transport Team before changes to school times are made.</li> </ul>	No school transport liaison required as no child uses it
Numbers of parents and children at entrances and exits impede social distancing.	<ul style="list-style-type: none"> <li>Instructions for parents/carers on social distancing rules on site.</li> <li>Staggered start/finish times for different groups.</li> <li>Markers on floor for children and parents to wait. Ensure markings do not create slip/trip hazard</li> </ul>	<p>1 parent per child that needs accompanying to school</p> <p>We have 3 main gates and different areas are allocated to parents entering the school site.</p> <ul style="list-style-type: none"> <li>Mapped and given to parents in advance</li> <li>Staff will be on duty to guide people</li> </ul>

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	<ul style="list-style-type: none"> <li>• Use of different entrances/exits for different groups.</li> <li>• Only one parent/carer to accompany child.</li> <li>• Staff on duty to supervise.</li> <li>• Signage.</li> <li>• </li> </ul>	<p>Each parent to hold their child's hand with no children to be running around including siblings accompanying parents</p> <p>Each parent must keep to 2 m apart at all times with no socialising within the school grounds</p> <p>Each year group will have a different entrance and Exit with signs clearly showing this – in place</p> <p>Teachers on playground to welcome each child and direct to the TA at the classroom door</p> <p>Children who do not want to enter will be asked to move forward and another member of staff will talk to parents. The teacher must keep the line moving wherever possible</p> <p>Other members of staff to be around should they be needed for support</p> <p>Year 5 and 6 children to attend wherever possible without an adult on the school grounds and a letter to state this will be sent</p> <p>Staggered start and finish times have been set and sent to parents</p>
Changes to school routine cause vehicular and pedestrian traffic management issues.	<ul style="list-style-type: none"> <li>• Encourage parents to walk/cycle to school with children.</li> <li>• Stagger drop off / pick up times.</li> <li>• Review traffic management risk assessment where changes to start/end of day apply.</li> <li>• Encourage staff to walk/cycle to school.</li> <li>• Staff on duty to supervise.</li> <li>• Minimise vehicles on site</li> </ul>	<p>Drop off times to be staggered in line and agreement with teachers</p> <p>No cars on site for any child unless parent has a blue badge</p> <p>Staff members on duty at entrances to encourage children in straight away without socialising</p>
<b>2. Social distancing – internal areas and during breaks</b>		
Pupil numbers and room sizes impede social distancing	<ul style="list-style-type: none"> <li>• Where practical, arrangements will aim to reduce contact and maximise distancing</li> </ul>	<p>In our Early years the 52 children will be considered to be one bubble with their adults</p> <p>All other children will be in a class bubble</p>

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	<p>between pupils and staff; and between staff themselves.</p> <ul style="list-style-type: none"> <li>• Pupils will reduce contact by being grouped together. For primary schools this is likely to be in class sized groups. For secondary schools this may be in up</li> <li>• to year sized groups.</li> <li>• Record the names of pupils in each group, and any close contact that takes places between children and staff in different groups.</li> <li>• Remove excess furniture to safe storage areas to increase space.</li> <li>• Desks to be spaced out as far as possible but do not impede fire escape routes and exits.</li> <li>• All desks to face forward with pupils sat side by side.</li> <li>• Floor markings to illustrate 2m areas (including an area for the teacher/TA).</li> <li>• Children to remain at their desks when in the room.</li> <li>• Children to use the same desk each day.</li> <li>• Lessons planned for individual work as opposed to close group work.</li> <li>• Social distancing to be explained to children with regular reminders.</li> <li>• Signage/Posters in each classroom.</li> <li>• Consider the use of school grounds / local environment to extend the range of teaching spaces available.</li> <li>• Allocate named staff to each group of children.</li> <li>• Staff to supervise and enforce measures.</li> </ul>	<p>Adults can move between bubbles but this should be kept to a minimum</p> <p>A register of adult movements will be placed outside each room and any adult having contact with that bubble for 15 minutes must register themselves on the sheet. These will be changed weekly and kept for tracking purposes</p> <p>All soft furnishings are removed from classrooms</p> <p>Desks will be placed in rows with 2 children at one table facing forwards for children in year1-6</p> <p>The teacher's area will be clearly demarcated in some way that will be discussed with the children in each class.</p> <p>No-one will be asked to work in very close proximity of a child unless a behaviour situation arises when PPE will be used.</p> <p>Children in year 1 through to 6 will be seated whilst in the classrooms and in Early years Reception will be encouraged to keep their distance – rooms set up and an ongoing movement of furniture etc will be possible in line with teachers and TAs. Each child will sit in the same place each day.</p> <p>Lesson planning will be based on independent work and no group or shared working</p> <p>The explicit teaching of new expectations will take place</p> <ul style="list-style-type: none"> <li>- Distances to remain from each other</li> <li>- Reasons why we are doing this</li> <li>- Expectation of staying in the seat</li> <li>- Use of own equipment and NOT asking to borrow anyone else's</li> </ul>

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	<ul style="list-style-type: none"> <li>• The wearing of any PPE is not considered a necessary control measure except where set out specifically in this risk assessment for first aid or medical attention needs.</li> <li>• Ventilation improved where practicable by having windows open.</li> </ul>	<ul style="list-style-type: none"> <li>- Behaviour expectations up in the rooms clearly on display and focused on regularly</li> <li>- Staff MUST enforce the new measures and must be firm about taking minutes off playtime if children do not listen after being repeatedly told</li> <li>- Behaviour policy on website and children to be introduced to it on Monday 1<sup>st</sup> June</li> </ul>
Number of pupils and staff moving around the school impede social distancing in corridors and other communal spaces	<ul style="list-style-type: none"> <li>• Minimise movements of whole groups and individuals outside of the classroom.</li> <li>• Children remain in classroom during the day.</li> <li>• Use of a one-way system around the school.</li> <li>• A 'walk on the left' policy if one-way not practicable.</li> <li>• Consider using the pathways around the perimeter of the building to assist with circulation (weather and site layout dependent).</li> <li>• Lane markings on floor and 2 metre markings in areas where queuing is likely.</li> <li>• Areas not in use to be closed off (not escape routes).</li> <li>• Children to keep coats, bags, lunchboxes etc with them in the classroom (under desks) or in suitable storage area.</li> <li>• Signage.</li> <li>• School assemblies to be completed electronically</li> <li>• Acts of worship and other typically communal events to take place in groups (not whole school)</li> </ul>	<p>If using corridors walk on the left no child should be in a corridor unless supervised</p> <p>Children to remain in classrooms unless needing the toilet at their end of the corridor</p> <p>All children's items kept at their desk but no back packs allowed in school – minimal equipment</p> <p>External signage will be in place</p> <p>No moving to assemblies as they will be in their classes for this</p> <p>Parents and children to be encouraged through letters and discussion to use the pathways to socially distance and prevent pinch points</p>
Number of pupils and size of space impede social distancing when using toilets	<ul style="list-style-type: none"> <li>• Apply a maximum number of pupils in toilet rule to maintain distancing and reduce contact</li> <li>• One in one out system in place.</li> </ul>	2 children allowed in the toilets at a time – if cubicle doors are closed the child must return to the class room

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	<ul style="list-style-type: none"> <li>• Close sinks to give 2m for handwashing – if only one child this isn't necessary</li> <li>• Allocate toilets around the school for different groups of children.</li> <li>• 2m markings on floor in queuing area</li> <li>• Limit use of outdoor play equipment to designated groups at fixed periods</li> <li>•</li> </ul>	<p>All children advised to use a cubicle then main door can be propped open</p> <p>Each area has its own set of toilets year 5&amp;6 have double doors between them and the year 3&amp;4 children/toilets</p> <p>KS1 classrooms have their sets allocated</p> <p>EY toilets are per class not set in boys and girls</p> <p>No queueing inside the building</p> <p>Year group days for outdoor wooden play equipment</p>
Number of pupils and available space impede social distancing at breaktime and lunchtime	<ul style="list-style-type: none"> <li>• Staggered break and lunch times.</li> <li>• Allocated play areas for each group.</li> <li>• Consider zoning of play areas using markings / cones to reinforce distancing.</li> <li>• Children to bring packed lunch and eat lunch in classroom or consider using school grounds for 'picnic lunches' whilst retaining 2m distancing</li> <li>• Games which encourage social distancing.</li> <li>• Staff supervision to maintain standards.</li> <li>• If hot meals are provided, transport safely to classroom or if canteen is available, remove unused tables and apply 2 metre rule.</li> <li>• Any crockery/cutlery used must be cleaned thoroughly.</li> <li>• Catering contractors and other food provision has been subject to specific risk assessment</li> </ul>	<p>Staggered break times in 1 of the many areas of the school grounds</p> <p>Staggered lunch with hot meals being delivered to classrooms initially</p> <p>Packed lunch to be eaten outside if possible if not in class children to socially distance</p> <p>Dinner staff to wipe down the tables when finished</p> <p>Teaching of games to keep children active and aware of rules and what can be done</p> <p>All crockery washed and put through steamer/ industrial dishwasher for those with hot dinners provided by school</p> <p>All packed lunch wrappers must be returned home</p> <p>Kitchen staff and MDSAs wear gloves and aprons when serving food</p>
Number of staff and size of staff spaces impede social distancing.	<ul style="list-style-type: none"> <li>• Removal of furniture to create more space.</li> <li>• Removal of communal equipment (mugs etc)</li> <li>• Staggered break times for staff.</li> <li>• Repurpose unused spaces for additional staff rooms.</li> <li>• Staff toilets to enforce 2m distancing.</li> </ul>	<p>Teachers to set up areas as they want with full options to make decisions that make them feel as safe as they can</p> <p>Each teacher to have their own mug to be responsible for – no communal items is suggested but not mandatory each member to decide for themselves</p>

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		<p>Be aware that water boiler handle is being used by everyone so wipe after use or use a paper towel to use</p> <p>Within the staff toilets main door can be propped open and each individual takes responsibility for door use and cleanliness – but this will be cleaned nightly by cleaning staff with a focus all around the school on door handles</p> <p>Additional spaces in corridors for small groups to have a coffee and chat with a 2m distance between them</p> <p>Outdoor plastic chairs in staff room for seating outside too</p>
<b>3. Hygiene and Cleaning</b>	<u><a href="#">Guidance on cleaning non-healthcare settings</a></u>	
Cleaning staff levels are insufficient to deliver enhanced cleaning regime.	<ul style="list-style-type: none"> <li>• Confirm available cleaning staffing levels before re-opening.</li> <li>• Use of contractors or other school staff for cleaning.</li> <li>• Agree the new cleaning requirements and additional hours for this.</li> <li>• PPE to be worn by cleaning staff as dictated by risk assessment.</li> <li>• Leave resources to de-contaminate for 72 hours if possible.</li> <li>• Deep clean of areas used by keyworker children before reopening.</li> </ul>	<p>All cleaning hours are covered through Green machine staff</p> <p>Cleaning – all rooms have been cleaned in line with guidance</p> <p>Gloves are worn by cleaners as dictated by their company and plastic over aprons have been requested</p> <p>Head has discussed with all cleaners the focus for key touch areas to be done and the rooms that no longer need daily cleaning due to not being used – therefore more time for high usage areas</p> <p>Toilets throughout the school to be cleaned after lunch</p>
Insufficient handwashing and hygiene facilities increase the risk of transmission.	<ul style="list-style-type: none"> <li>• Hand gel dispensers at strategic locations around the site to complement handwashing facilities.</li> <li>• Promotion of the 'Catch it, Bin it, Kill it' campaign to pupils and staff.</li> </ul>	<p>Hand gel available in all rooms</p> <p>Hand gel available at front door of school</p> <p>Hand gel available in classrooms</p> <p>UNICEF does not recommend still water for hand washing but running water should be used</p>

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	<ul style="list-style-type: none"> <li>Resources are rotated or left to de-contaminate for 48 hours (or 72 hours if plastic) if being used by different groups</li> <li>Children to hand wash on entry to school, before and after each break and lunch, leaving school and after using toilet.</li> <li>Extra handwashing bowls in each classroom.</li> <li>Extra signage for washing hands.</li> <li>Supplies of tissues and lidded bins in each teaching space and classroom.</li> <li>Ensure help is available for children who cannot clean their hands independently.</li> <li>Parts of school uniform which cannot be machine washed should not be worn.</li> <li>Ensure supplies of suitable soap.</li> </ul>	<p>UNICEF says that <b>cold water is equally as effective as warm water and the soap is the effective and active element</b></p> <p>All our recommended school uniform is machine washable</p> <p>Plenty of soap and hand towels are available</p> <p>Lidded foot pedal bins in each room</p>
Exposure to new hazardous substances (products)	<ul style="list-style-type: none"> <li>COSHH assessment to be carried out for any new cleaning/sanitising products in use.</li> <li>Additional cleaning staff to be made aware of the COSHH risk assessments.</li> <li>Appropriate storage of hazardous substances.</li> <li>Material data sheets to be made available for new and existing products.</li> </ul>	All COSHH dealt with by cleaning company apart from hand sanitiser which is schools responsibility
<b>4. Site and Buildings</b>	<a href="#"><u>DfE Guidance on school premises management</u></a>	
Visitors/contractors/suppliers on site increase the risk of transmission.	<ul style="list-style-type: none"> <li>Site visits only by pre-arrangement.</li> <li>A record of some visitors must be kept for 21 days <a href="#"><u>specific guidance</u></a></li> <li>2m exclusion zones/markings in Reception areas.</li> <li>Information/signage for visitors informing them of the infection control procedures.</li> <li>Deliveries and visits outside of school opening hours where possible.</li> </ul>	<p>All site visits are prearranged through LA</p> <p>Or through us with SNC and Oakford</p> <p>Signs in place about hand washing and infection control</p> <p>Hand gel available</p> <p>Office staff to deal with deliveries and to have a procedure in place</p>

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	<ul style="list-style-type: none"> <li>Provision of hand gel at main school entrance.</li> <li>Process for the acceptance of deliveries required i.e. area where deliveries can be safely left.</li> </ul>	
Changes affect normal emergency procedures.	<ul style="list-style-type: none"> <li>Redeployed or displaced staff and children will be briefed on evacuation procedures.</li> <li>Review of fire assembly point to accommodate social distancing.</li> <li>Fire drill practice to review any adjustments made.</li> <li>Other contingency emergency plans to be reviewed including lockdown procedures, major disruption through loss of services, gas leak etc.</li> </ul>	Fire drill to be completed in line with usual practice Changes have been made to the fire evacuation plan. There is a new plan in each room for teachers and we have kept as much the same as previously to ensure that adults and children are confident.
Site security is compromised by new arrangements.	<ul style="list-style-type: none"> <li>Normal security standards will apply, doors which may be used for drop-off/pick up should then be closed during the school day (and locked if not fire doors).</li> <li>Additional ventilation via open doors and windows should not occur in unoccupied parts of the site.</li> </ul>	All doors will act as usual – locked at certain times automatically Doors <b>will not</b> remain open for ventilation in <b>unoccupied parts</b> of the building but if you are in a room then both doors and windows can be open. Adults responsibility for closing if not within view when outside
Building checks not taken place	All usual building checks are to be undertaken as normal including flushing of water outlets, schedules of preventative maintenance, portable appliance testing and asbestos monitoring.	
<b>5. Equipment and furniture</b>		
Shared play equipment increases the risk of transmission.	<ul style="list-style-type: none"> <li>Individual items of play equipment and other shared items used for teaching are to be cleaned between each use by each group.</li> </ul>	Individual items of small play equipment in EY will be washed between uses – sufficient adults to plan this in during later part of the day and not needing to do it at the need of the day Teacher has full choice of equipment that they use within their room



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Shared equipment, fittings and resources increase the risk of transmission.	<ul style="list-style-type: none"> <li>• Handwashing before and after each lesson.</li> <li>• Remove unnecessary items from the classrooms and store elsewhere.</li> <li>• Cleaning regime for door handles, press to exit buttons, communal surfaces.</li> <li>• Children asked to bring in own stationery or have allocated, named, packs of stationery per child.</li> <li>• Resources and surfaces to be cleaned each night.</li> <li>• Lessons planned so sharing of resources is minimised</li> <li>• Limit the number of resources/books taken home.</li> </ul>	<p>Any equipment that has been shared will then result in children affected washing their hands</p> <p>All soft furnishings will be removed to a storage area</p> <p>Door handles will be cleaned during the day with supplies provided by school and will be cleaned as part of the daily routine by cleaners at the end of the day</p> <p>All stationery and books will be in individual wallets and kept at the child's work station</p> <p>Daily cleaning by cleaners from Green machine</p> <p>Planning will focus on individual work not shared resources</p> <p>Reading books will be sent home but will be left for a safe time period before being used by anyone else</p>
Increased manual handling tasks increase the risk of musculoskeletal injuries.	<ul style="list-style-type: none"> <li>• Staff must not attempt to move large or heavy items unless they are fit to do so.</li> </ul>	If furniture is moved it must be done in twos
<b>6. Health and Wellbeing</b>		
Staffing levels (insufficient) cause supervision, ratio and safeguarding issues.	<ul style="list-style-type: none"> <li>• Carry out an audit of all staff availability and review it regularly.</li> <li>• Introduce a process for staff to inform you if their health situation changes.</li> <li>• If there is a shortage of teachers consider use of suitably qualified TAs to lead a group and maintain ratios.</li> <li>• Use of staff from other schools (by agreement).</li> </ul>	<p>All staff have been audited and are expected to be back in school</p> <p>Each staff member can report directly to me by phone/text or in person</p>
Volunteer wellbeing (if applicable)	<ul style="list-style-type: none"> <li>• Volunteers will be treated in the same way as school staff and provided with the same</li> </ul>	We will not be having any volunteers in school at this time

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	<p>information, instruction, training and equipment.</p> <ul style="list-style-type: none"> <li>Volunteers will be included in regular communications and be given the opportunity to feedback any concerns.</li> </ul>	
Vulnerable / Extremely vulnerable children at higher risk of infection.	<ul style="list-style-type: none"> <li>Parents should follow current medical/government advice if their child is in this category.</li> </ul>	We do not have any children in these categories
Person becomes unwell with Covid 19 symptoms in school	<ul style="list-style-type: none"> <li>Move to a pre-designated room where person can be isolated, with adult supervision if a child.</li> <li>Ventilate the room if possible.</li> <li>PPE should be worn if contact is required.</li> <li>Inform parent/carer to arrange collection.</li> <li>Cleaning regime after each usage of the space.</li> <li>Consider purchase of non-contact thermometer</li> <li>Follow the advice from Health protection team.</li> </ul>	<p>First aid room will be the designated room for any person showing signs of COVID19</p> <p>PPE will be in the room</p> <p>Windows open</p> <p>Non-contact thermometer in school</p> <p>Cleaning regime will take place at end of the school day by cleaners if the isolation room has been used</p>
Outbreak of Covid-19 within the school (defined as more than two confirmed cases within a fortnight)	<ul style="list-style-type: none"> <li>Senior leaders have awareness of the PHE "local outbreak management plan"</li> <li>Local school management plan is in place and relevant staff have been made aware</li> <li>Remote education plans in place</li> </ul>	Using the flowchart provided by LA
Staff wellbeing affected by the working experience.	<ul style="list-style-type: none"> <li>Application of national guidance in respect of shielding and at-risk groups.</li> <li>Include staff in risk assessment process.</li> <li>Staff meetings and communication.</li> <li>Defined wellbeing support measures for staff.</li> <li>Designated staff rest areas.</li> <li>Workload of teachers</li> </ul>	<p>All staff spoken to and respected</p> <p>This risk assessment is being placed on the shared drive for all to see and to talk to me about any changes they think would be useful and support a safe environment</p> <p>Rest Areas will be staff room no more than 6 seated is recommended</p> <p>Corridor seating has been put in place with comfortable chairs at a distance</p> <p>Plastic chairs also out the back of the staff room for outdoor seating</p>

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		<p>Reduced requirement for after school meetings shared with staff</p> <p>Reduced marking discussed</p> <p>Expectation that staff will leave the building as early as they can</p>
<p>Pupil wellbeing is impacted by the current situation causing physical and mental ill health.</p> <p><a href="#">School Effectiveness guidance on Right Choice</a></p>	<ul style="list-style-type: none"> <li>• Children to have allocated teacher and TA where possible.</li> <li>• Reduced time in school to ensure transition from home to school is successful.</li> <li>• Curriculum to support children's well-being.</li> <li>• Provide opportunities to talk about their experiences/concerns.</li> <li>• Pastoral activities.</li> </ul>	<p>Children will be given time to learn new processes and why they are important</p> <p>Children will be given plenty of time to talk about what they have done/felt over the last few months</p> <p>Children will be helped to understand what has happened and how we can all be positive going forward</p> <p>We will have PSHE/circle time/ELSA time if needed</p> <p>Lots of art and craft and time for children to talk to one another as well as adults – obviously keeping their distance</p> <p>New children's version of behaviour policy being worked on to develop with year 6</p> <p>New scheme of work in place for PSHE- Jigsaw</p>
First aid provision	<ul style="list-style-type: none"> <li>• Ensure all staff know First Aiders on site if less than normal.</li> <li>• If provision is less than usual, minimise hazardous activities which may result in injury.</li> <li>• Ensure a supply of PPE is available for provision of first aid and use and dispose of accordingly.</li> </ul>	<p>Plenty of first aiders on site</p> <p>Plenty of paediatric first aiders on site</p> <p>Gloves available</p> <p>Full PPE in first aid room</p> <p>Visors in first aid room</p> <p>Lidded bin and bags provided for disposing of PPE if required and all waste from classrooms</p>
Pupils with special medical needs (administering medication)	<ul style="list-style-type: none"> <li>• Required number of competent staff on site</li> <li>• Staff training up to date</li> <li>• Alternative arrangements in place if staff training/competence has lapsed.</li> </ul>	

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1:1 teaching, physical restraint and children with SEND or EHC plans are adversely affected by the current situation.	<ul style="list-style-type: none"> <li>• Individual <a href="#">risk assessments</a> of children with behavioural difficulties.</li> <li>• Ensure a supply of PPE is available based on need.</li> <li>• Reduced timetable or consideration of other solutions if child's behaviour puts staff at risk.</li> <li>• 1:1 teaching to be done at 2m distance.</li> </ul>	<p>SEND children will all have a risk assessment prepared for them</p> <p>If we need to use TEAM Teach we will put PPE on</p> <p>If children are too high a risk then we will consider a reduced timetable or non-attendance at school</p> <p>Children who pose a low risk initially due to previous concerns about behaviour will have a behaviour flow chart drawn up and this will be discussed with parents in relation to the risk posed to other children and adults relating to spread of COVID19</p>
Risk assessment and policies	<ul style="list-style-type: none"> <li>•</li> </ul>	
	<ul style="list-style-type: none"> <li>•</li> </ul>	
Standard risk assessments do not take account of additional covid-19 risks	<ul style="list-style-type: none"> <li>• Ensure all work environments and teaching/learning activities have been subjected to risk assessments in line with conventional H&amp;S requirements.</li> <li>• Review and where necessary update all risk assessments with additional control measures to counter any significant infection transmission risk</li> <li>• Pay particular attention to curriculum areas and activities being resumed for the first time since school restrictions were introduced</li> <li>• LoTC activities are restricted to non-residential activities and are subject to the usual process of risk assessment and authorisation.</li> <li>• One -off activities such as PTA and other fundraising events, firework displays etc will be subject to separate risk assessment.</li> <li>• Lettings of facilities will be subject to separate risk assessment.</li> </ul>	<p>All RA under review</p> <p>No PTA activities planned</p> <p>Residential on hold</p> <p>Lettings for Summer camp have provided a RA</p> <p>Lettings for after school events are on hold currently</p> <p>Behaviour policy amended</p>

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	<ul style="list-style-type: none"> <li>School clubs, Breakfast clubs and after-school provision are subject to a separate risk assessment.</li> <li>Behaviour policy amended to reflect covid-19 protocols.</li> </ul>	
<b>8. Monitoring</b>		
Control measures set out in this risk assessment do not prove effective  Levels of compliance are inadequate	<ul style="list-style-type: none"> <li>Named school staff will monitor the application and effectiveness of the control measures set out within this risk assessment, and the level of compliance by staff, visitors and pupils</li> <li>Non-compliance will be addressed immediately</li> <li>Regular communication with staff on the outcomes of the monitoring</li> <li>LA H&amp;S Advisers are able to visit the school site to assess compliance</li> </ul>	<b>Kim Spencer named person in absence/Amanda Woon</b>
9. Other risks – specific to our school	•	

I confirm that the above is a suitable and sufficient risk assessment based on current information. The risk assessment will be reviewed on a regular basis and whenever anything relevant changes. All relevant parties will be informed of the outcomes of this risk assessment.

<b>Name of Headteacher</b>	<b>Kim Spencer</b>	
<b>Signature of Headteacher</b>		<b>Date:14<sup>th</sup> July 2020</b>
<b>Name of Chair of Governors / Trustees</b>	Ian Stone	
<b>Signature of Chair of Governors / Trustees</b>		<b>Date:</b>
<b>Date of review</b>	Ongoing	